

**HISTORIC DOWNTOWN CORYDON
OUTDOOR DINING SEATING PROGRAM - 2019**

The Program was created by Main Street Corydon & The Town of Corydon to provide AN ORDINANCE TO CREATE OUTDOOR DINING SEATING REGULATIONS FOR THE TOWN OF CORYDON (“Town”), INDIANA.

Whereas, the Town includes a historic downtown area that has a high volume of pedestrian traffic much of which includes commerce activity; and

Whereas, limited business use of sidewalks for outdoor seating can provide a vibrant environment and enhance the character of the Town while still preserving pedestrian and other public uses; and

Whereas, outdoor dining creates an active streetscape and can contribute to both the economic and social vitality of communities; and

Whereas, private use of sidewalks can carry with it harmful secondary effects, such as overcrowding, littering, and late-night noise; and

Whereas, the Town wishes to allow limited use of sidewalks that will enhance the Town and improve commerce while preserving appropriate public rights.

Here are key points about this program:

Funds available for work completed from January 1/1/2019 – December 31, 2019.

Maximum per Project: Up to 50% of the total project cost, no to exceed \$2,500.

Payment Method: Reimbursement of expenses to property owner or tenant, with submission of paid receipts for material/labor, following completion of project and approval by Main Street Cordon Design Committee and Board.

Use of Funds: For any Outdoor Dining Seating made to a building in the historic downtown business district as defined by these boundaries: High Street (northern boundary), Water Street (western boundary), Poplar Street (southern boundary), Mulberry Street (eastern boundary). Properties beyond this boarder will be considered on a case-by-case basis.

Completion of Project: Projects cannot begin until the grant commitment is made by the Main Street Corydon board of directors. All improvements must be completed by December 31, 2018, or the funding commitment will expire.

Application Process: Applications are available online at mainstreetcorydon.org, and must be turned into the Main Street Executive Director.

1. Completed applications will be evaluated by the Design Committee of Main Street Corydon and recommended to the Board of Directors for approval and then forwarded to the Town of Corydon.
2. Main Street will send a letter following the board approval of the grant.

Property being submitted for the Outdoor Seating Dining Program:

Applicant Name _____

Applicant Address _____

Applicant Phone _____ **E-mail** _____

Do you own or lease the property? **Own** **Lease (term of lease)**

Property Owner Name (if different from applicant) _____

Property Owner Phone _____ **E-mail** _____

Name of Business _____

Total of grant request _____

APPLICATION CHECKLIST:

- Project plans and specification of outdoor seating plan, including all material and colors.**
- Written permission of property owner (if tenant).**
- Work will not begin until grant is approved and will completed with six months and by December 31, 2019.**
- Taxes on the property are current.**
- Property has not been condemned, in receivership or in litigation.**
- Building owner and/or tenant will obtain required permits required prior to beginning work (Town of Corydon, County Planning & Zoning & IN Excise Police-if required).**

Application must submit a detailed sketch plan of outdoor dining seating plan including any and all type materials, position of planters, benches, table, chairs, etc.

I understand the grant must be used for the project described in this application and that Main Street Corydon’s Design Committee and Board of Directors must review the application and approve it prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.

I understand that I must check with the Town of Corydon Planning & Zoning and County Plan Commission to make sure I have all of the needed permits and approval for the work being don.

I acknowledge that Main Street Corydon is obligated only to administer the grant procedures and is not liable to the applicant, owner or their parties for any obligations or claims of any nature growing out of, arising out of or otherwise related to the project or application undertaken by the applicant and/or owners.

I, the undersigned, also acknowledge that I have not, nor have any other member, representative, or agent of the firm, company, corporation or partnership entered into any combination, collusion or agreement with any person relative to the price to be bid. I further state that no person or persons, firms, or corporation has, have, or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such bid.

Applicant's Signature _____ **Date** _____

Property Owner Signature _____ **Date** _____
(if different from above)



FOR MAIN STREET CORYDON USE ONLY

APPLICATION PROCESS

Design Committee:

Application approved and recommended to board: _____ date & initial

Board of Directors:

Application approved: _____ date & Initial

Executive Director:

Applicant grant award letter delivered: _____ date & initial

POST-IMPROVEMENTS/PAYMENT PROCESS

Design Committee:

Project inspected _____ date & initial

Project inspected _____ date & initial (if second inspection necessary)

Project complete and approved for payment _____ date & initial

Design Committee Chair _____ date & initial

Executive Director:

Grant payment request _____ date & initial
(copy: Main Street Corydon Design Committee Chair, Board President and Vice President)

Funds issued _____ date & initial